

Hamilton County Commissioner's Court



Regular Session
Monday, December 09, 2013
9:00 A.M.

Hamilton County Commissioner's Court met in Regular Session on Monday, December 09, 2013 at 9:00 A.M. with the following members present: County Judge Randy Mills, Commissioners Johnny Wagner, Mark Tafel, Lloyd Huggins and Dickie Clary.

The meeting was called to order by Mills and Tafel opened with prayer.

Damon Chumney spoke once again about Mills voting against the conservatives regarding the Hamilton County Appraisal District Nominees.

Mr. Chumney also addressed the hog abatement stating that Coryell County was offering \$10.00 per hog as bounty and thought the court might consider raising Hamilton County's bounty.

Judge Mills announced to the court about the Texas Department of Public Safety Driver's License Pilot Program. This is related to Senate Bill 1729 with allows the commissioner's court permission for DPS to provide training and all the equipment for renewals and election identifications. Tax Assessor Collector Terry Short is willing to look into the space needed for the equipment. No action taken at this time.

A motion was made by Clary and seconded by Tafel to approve the request for use of the Hamilton County Courthouse lawn for Christmas decorations. The motion carried unanimously. (Recorded in Commissioner's Court Papers Book 47 Page 798)

A motion was made by Tafel and seconded by Wagner to approve the request for use of the Hamilton County Courthouse Annex for Women's Council Bake Sale for December 13, 2013. The motion carried unanimously. (Recorded in Commissioner's Court Papers Book 47 Page 797)

A motion was made by Wagner and seconded by Clary to approve the amendment to October 28, 2013 Commissioners Court Meeting Minutes with the correction to the vote for the Hamilton County Appraisal District Board of Directors with Wagner, Huggins and Clary voting for and Mills voting against. The motion carried by a majority vote.

A motion was made by Mills and seconded by Huggins to approve the request from Hamilton County Clerk for permission to spend \$14,239.80 for the indexing of 5,274 indexes at \$2.70 per document to Kofile from the 026 County Clerk's Records Management Fund. The motion carried unanimously. (Recorded in Commissioner's Court Papers Book 47 Page 794)

A motion was made by Clary and seconded by Huggins to approve the bond renewal for Hamilton County Deputy Tax Assessor/Collector Sandra Polk and Hamilton County Attorney Mark Henkes. The motion carried unanimously. (Recorded in Commissioner's Court Papers Book 47 Page 857)

A motion was made by Clary and seconded by Tafel to ratify the order appointing Court Coordinator Linda Meinkowsky for the 220th Judicial District Court and the salary is set at the same sum

of \$51,000.00 per annum. The motion carried unanimously. (Recorded in Commissioner's Court Papers book 47 Page 796)

A motion was made by Tafel and seconded by Huggins to approve changing December 23, 2013 Commissioners Court date to December 19, 2013. The motion carried unanimously.

A motion was made by Huggins and seconded by Clary to approve designating December 23, 2013 as an additional county paid holiday in 2013. The motion carried unanimously.

Mills informed the court of the Texas Department of Transportation Energy Development Grant if anyone was interested to let him know and he would place it on the agenda.

The court took a brief recess at 9:15 A.M. to wait for the county auditor to arrive. The court reconvened at 9:50 A.M. to continue the meeting with the following items.

There were no budget amendments.

A motion was made by Clary and seconded by Mills to approve the following consent agenda: A. Minutes of 11-25-2013, B. Approve Department Reports (Recorded in Commissioner's Court Papers Book 47 Page 809) and C. Approve the bills submitted for payment in the amount of \$57,238.12 (Recorded in Commissioner's Court Papers Book 47 Page 799). The motion carried unanimously.

County Auditor Marliessa Clark stated that she had spent the last three to four days reconciling the \$300.00 of June and July 2013. She had passed these accounts on to the county treasurer's office and work did not begin until mid-November. It is my desire that these bank reconciliations be made within one week of the end of the month. Errors and there have been lots of errors which have a ripple effect which balloon and if not rectified immediately become like a sore that festers.

Reconciliations are complicated. Human error has complicated time after time and therefore has complicated August and September 2013. Clark has set in place checks and balances which should be occurring weekly. The treasurer's office should keep a close watch as this is a serious internal control when you go months with no reconciliation.

The bank statements for the treasurer are reconciled; the errors have been identified but not done. The interest in the accounts payable and the payroll has not been moved and is sitting as a reconcilable. The cash balance will change when the interest is distributed. (Recorded in Commissioner's Court Page 854)

A motion was made by Clary and seconded by Tafel to approve the disbursement of the longevity pay to the employees. The motion carried unanimously.

A motion was made by Huggins and seconded by Tafel to adjourn. The motion carried unanimously.

County Judge

Attest: _____
County Clerk